

Alexandra Family Medical

18 Limerick Street, Alexandra
FreePost AFMC
PO Box 485
Alexandra 9340
Phone 03 901 6277



ENROLMENT FORM

Choose your team		<input type="checkbox"/> Dr Nic Norman • Dr Cathryn Robertson <input type="checkbox"/> Dr Joost Breuk • Dr Elvira de Jong		NHI	
Title	Mr Mrs Ms Miss Dr	First Name(s)			Family Name
Preferred Name					Other Names Known By (e.g. maiden name)
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female		Place / country of birth		
Physical Address <small>Note that we need Rapid Numbers and Road Address. R D not sufficient.</small>	Street or Rapid (rural) number	Name of Street		Date of Birth	_____ / _____ / _____ <small>Day Month Year</small>
	Suburb			Community Services Card	YES / NO
	City/Town	Postcode			Card Number
				Expiry Date	
Postal Address			High User Health Card	YES / NO	
				Card Number	
				Expiry Date	
Contact Details	Day Phone	Night Phone	Mobile Phone	Email	
Employer	Name		Phone number	Do you consent to receiving text messages from us (e.g. recalls, results)?	
				Yes <input type="checkbox"/> No <input type="checkbox"/>	
Emergency contact	Name of person to contact		Relationship	Phone number	Other contact details e.g. mobile phone

Which ethnic group do you belong to? <small>Mark the space or spaces which apply to you</small>	Please circle your smoking status	Never Smoked Smoker Trying to give up Ex-Smoker Would like support to Quit	
New Zealand European	Is there any other information that you would like us to know?		
Māori			
Samoan		Pharmacy for scripts	
Cook Islands Maori			
Tongan	Transfer of Records		
Niuean	In order to get the best care possible, I agree to the Practice obtaining my records from my previous Doctor. I also understand that I will be removed from their practice register		
Chinese	Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable <input type="checkbox"/>		
Indian	Doctor's Name: _____		
Other such as DUTCH, JAPANESE, TOKELAUAN. Please state:	Address / Location: _____		
Staff to complete:	Scanned <input type="checkbox"/>	PHO contact <input type="checkbox"/>	Notes requested <input type="checkbox"/>

Enrolment in the Practice / Primary Health Organisation (PHO)

I intend to use Alexandra Family Medical as my regular and ongoing provider of general practice / GP / First Level primary health care services.

I am entitled to enrol because I am residing permanently in New Zealand¹ and meet one of the following eligibility criteria:

a) I am a New Zealand citizen OR	Yes / No
b) I hold a resident visa or a permanent resident visa (or a residence permit if issued before December 2010)	Yes / No
c) I am an Australian citizen or Australian permanent resident AND able to show I have been in New Zealand or intend to stay in New Zealand for at least 2 consecutive years	Yes / No
d) I have a work visa/permit and can show that I am able to be in New Zealand for at least 2 years (previous permits included)	Yes / No
e) I am an interim visa holder who was eligible immediately before my interim visa started	Yes / No
f) I am a refugee or protected person OR in the process of applying for, or appealing refugee or protection status, OR a victim or suspected victim of people trafficking	Yes / No
g) I am under 18 years and in the care and control of a parent/legal guardian/adopting parent who meets one criterion in clauses a–f above	Yes / No
h) I am 18 or 19 years old and can demonstrate that, on the 15 April 2011, I was the dependant of an eligible work permit holder	Yes / No
i) I am a NZ Aid Programme student studying in NZ and receiving Official Development Assistance funding (or their partner or child under 18 years old)	Yes / No
j) I am participating in the Ministry of Education Foreign Language Teaching Assistantship scheme	Yes / No
k) I am a Commonwealth Scholarship holder studying in NZ and receiving funding from a New Zealand university under the Commonwealth Scholarship and Fellowship Fund.	Yes / No

I confirm that, if requested, I can provide proof of my eligibility.

My agreement to the enrolment process

NB Parent or caregiver to sign if you are under 16 years

I choose to enrol with this practice as my regular and on-going provider of general practice / GP / First Level primary health care services.

I understand that by enrolling with this practice I will be enrolled with the Primary Health Organisation (PHO) this practice belongs to, and my name address and other identification details will be included on both the Practice and the PHO Enrolment Register.

I understand that if I visit another provider where I am not enrolled I may be charged a higher fee.

I have been given information about the benefits and implications of enrolment with the PHO, and their contact details.

I have read and I agree with the Health Information Privacy Statement.

I agree to inform the practice of any changes in my eligibility.

I understand that payment is expected at time of consultation and any accounts that become outstanding may be referred to a debt collection agency and I may incur extra costs.

	/ / Day Month Year
SIGNATURE	DATE

OR Signed by AUTHORITY²

Full Name of Authority	Contact Phone Number	Relationship
Address	Signature of Authority	/ / Day Month Year
Detail the basis of authority (e.g. parent of a child under 16):		

¹ The definition residing in NZ is that you intend to be resident in New Zealand for at least 183 days in the next 12 months

² An authority is the legal right to sign for another person if for some reason they are unable to consent on their own behalf.

HEALTH INFORMATION PRIVACY STATEMENT

I understand the following:

Access to my health information

I have the right to access (and have corrected) my health information under Rules 6 and 7 of the Health Information Privacy Code 1994.

Visiting another GP

If I visit another GP who is not my regular doctor I will be asked for permission to share information from the visit with my regular doctor or practice.

If I have a High User Health Card or Community Services Card and I visit another GP who is not my regular doctor, he/she can make a claim for a subsidy, and the practice I am enrolled in will be informed of the date of that visit. The name of the practice I visited and the reason(s) for the visit will not be disclosed unless I give my consent.

Patient Enrolment Information

The information I have provided on the Practice Enrolment Form will be:

- held by the practice
- used by the Ministry of Health to give me a National Health Index (NHI) number, or update any changes
- sent to the PHO and Ministry of Health to obtain subsidised funding on my behalf
- used to determine eligibility to receive publicly-funded services. Information may be compared with other government agencies but only when permitted under the Privacy Act.

Health Information

Members of my health team may:

- add to my health record during any services provided to me and use that information to provide appropriate care
- share relevant health information to other health professionals who are directly involved in my care

Audit

In the case of financial audits, my health information may be reviewed by an auditor for checking a financial claim made by the practice, but only according to the terms and conditions of section 22G of the Health Act (or any subsequent applicable Act). I may be contacted by the auditor to check that services have been received. If the audit involves checking on health matters, an appropriately qualified health care practitioner will view the health records.

Health Programmes

Health data relevant to a programme in which I am enrolled (e.g. Breast Screening, Immunisation, Diabetes) may be sent to the PHO or the external health agency managing this programme.

Other Uses of Health Information

Health information *which will not include my name but may include my National Health Index Identifier (NHI)* may be used by health agencies such as the District Health Board, Ministry of Health or PHO for the following purposes, as long as it is not used or published in a way that can identify me:

- health service planning and reporting
- monitoring service quality
- payment

Research

My health information may be used for health research, but only if this has been approved by an Ethics Committee and will not be used or published in a way that can identify me.

Except as listed above, I understand that details about my health status or the services I have received will remain confidential within the medical practice unless I give specific consent for this information to be communicated.